

Check List - GROUND TEAM MEMBER

- 1. All credentials current and carried (First Aid and CPR cards, CAP membership card, CAPF 101, CAPF 76).
- 2. Appropriate dress for the mission (gloves, sunglasses, uniform, appropriate for climate and terrain).
- 3. Complete sign in and reporting procedures upon arrival at mission base.
- 4. Equipment needed for the mission (charts, maps, field equipment, overnight kit, etc)
- 5. Obtain Ground Team assignment.
- 6. Report with Ground Team Leader for briefing.
- 7. Assist Ground Team Leader with planning for the mission.
- 8. Conduct the mission as briefed and planned.
- 9. Advise mission base of any problems, delays, etc., per procedures indicated in briefing. Ensure Ground Team returns to mission base on time.
- 10. Report with the Ground Team Leader for debriefing immediately upon return to mission base. Applicable portions on reverse of CAPF 109, *Ground Team Clearance*, should be completed when reporting for debriefing.
- 11. Report availability for additional assignment.
- 12. On completion of day's mission assignments, return borrowed or assigned equipment
- 13. Report any hazards or unsafe practices to the Safety Officer for follow-up action and hazard abatement.