

Pa Wing Headquarters
Civil Air Patrol
United States Air Force Auxiliary
Bldg 3-108 Fort Indiantown Gap
Annville, PA 17003

Supplement 3
CAPR 62-2
19 January 2009

SAFETY
Mishap Reporting and Investigation

CAPR 62-2 dated 15 April 2008 is supplemented as follows:

Accident/Incident Reporting Procedures

1. All accidents or incidents will immediately be reported to:
 - i. PAWG Commander, Col Mark Lee on his CAP phone 215-313-4537. If no answer call PAWG Headquarters at 717-861-2335.
 - ii. PAWG Director of Safety, Lt Col Barry Metz – 610-429-9984. If no answer, call 484-678-0026.
2. A CAP Form 78 must be submitted within 48 hours of the incident. Only the on-line Form 78 is acceptable.
3. The Pennsylvania Wing commander or the Pennsylvania Wing Director of Safety will assign an investigator for the CAP Form 79 for any accident or incident involving any unit in the Pennsylvania Wing
4. The CAPF 79 must be completed and submitted using the on-line system within 60 days allowing time for review and recommendations by the Pennsylvania Wing Commander and the Northeast Region Commander.

OFFICIAL

// Signed
Barry Metz, Lt Col. CAP
Director of Safety, PA Wing

// Signed
Mark Lee, Col. CAP
Commander, PA Wing