



Fund Raising & Grant Request

Date _____

Unit Charter _____

Squadron _____

Unit Location _____

MEMORANDUM FOR COMMANDER PENNSYLVANIA WING

From:

Subject:

1. The purpose of this memorandum is to request permission to raise funds from _____ to _____. Our unit expect to raise approximately \$_____ during this activity.

2. The event / or method of the fund raising is _____
Description of the event or how the funds will be raised _____

3. The event is being held/sponsored by _____

4. The funds raise will be in the form of (i.e. cash donation equipment scholarships) _____

5. How the unit will use the funds raised _____

Signature of Unit Commander

Printed Name and Grade of Unit Commander

Phone Number

Mark A. Lee, Colonel, CAP
PA Wing Commander

Date

Approved

Disapproved